

No. EDN-4 (G&B) 03/2024Misc.
Directorate of Elementary Education
Himachal Pradesh, Shimla-1

प्रारम्भिक शिक्षा निदेशालय (हि.प्र.)

08 OCT 2024

शिमला-1

Dated: Shimla-171001, the _____ Oct., 2024

To

All the Deputy Directors of Elementary Education
Himachal Pradesh.

Subject: - Regarding International Exposure visit for Elementary Teachers.

Please find enclosed herewith a copy of criteria for selecting teachers of Elementary Education Department for proposed **International Exposure visit**.

In this context, you are hereby directed to circulate the same amongst the field functionaries under your jurisdiction and shortlist the eligible teachers of your district after scrutinizing the documents related to their eligibility as per criteria and submit the list along with all supporting documents as per instruction given below within five days to this Directorate through special messenger.

Final list of selected candidates shall be prepared at Directorate level from amongst the shortlisted list submitted by the Deputy Directors of Elementary Education.

Instructions for applicants/BEEO/Deputy Directors of Elementary Education

S. No.	Criteria	Document/Certificate
1	Experience	Certificate in this regard to be issued by the Head of Institution as per service record of the incumbent.
2	Educational and Professional Qualification	Document(s) attested by Head of Institution to be submitted by the applicant.
4	Awards	Copy of the relevant document attested by Head of Institution shall be submitted by the applicant.
5	Results	The relevant information shall be certified by the Head of Institution and countersigned by the Deputy Directors of Elementary Education.
6	Posting	The certificate will be issued by the Head of Institution after verifying the same from service record of the concerned applicant.

Further, it is intimated that the basic information of applicant as per proforma enclosed herewith alongwith other claims of applicants should be verified by the concerned Deputy Director/BEEO and category wise consolidated sheet of shortlisted incumbents along with relevant document should reach in this Directorate within **five days** positively.

Encls: 1. Prescribed proforma

2. Eligibility and criteria for Exposure/International visit

प्रारम्भिक शिक्षा निदेशालय (हि.प्र.)

Director of Elementary Education
Himachal Pradesh

Endorsement No. Even, Dated: Shimla-1, the 08 OCT 2024 Oct, 2024

Copy for information and nea. to:-

1. The Secretary (Education) to the Government of Himachal Pradesh, Shimla-2.

2. The IT Cell Directorate of Elementary Education, Himachal Pradesh, Shimla-1 to upload the letter on departmental website.

Director of Elementary Education
Himachal Pradesh



PRESCRIBED PROFORMA FOR SELECTION OF TEACHERS OF ELEMENTARY EDUCATION

DEPARTMENT

(Applicant must read all the instructions before filling up of application form)

A-BASIC INFORMATION

Name	
Father's name	
Date of birth	
Present designation	
Present place of posting	
District	
Address for correspondence	
Permanent address	
Mobile No.(s)	
E-mail	
Whether possessing valid passport or not	

Paste recent
passport size
photography

B-Eligibility CRITERIA :

1.	The concerned teacher should have rendered at least 3 years regular service .	Yes/No
2.	No departmental inquiry/proceeding is pending against the concerned teacher and ACR for previous five years should not have adverse entries.	Yes/No
3.	Teacher result in Board classes examination for last five year should not be less than 65%	Yes/No
4.	Whether the teacher has availed the opportunity of International Exposure Visit in previous year's conducted by the Department.	Yes/No

C-Other information for selection on merit :

CRITERIA	Remarks
ExperienceYearsmonths
Teacher Award/M.Ed	
1. Teacher National Award(5th Sept.)	Yes/No
2. Teacher State Award (5th Sept	Yes/No
Higher Educational Qualification:	
1. Graduation for JBTs/PG for TGTs & C&Vs	Yes/No
2. PG for JBTs/M.Phil or above for TGTs & C&Vs	Yes/No
Posting in Tribal/Hard Area:	
Period of service in Tribal/Hard area along with station	
Whether belonging to Tribal District of Kinnaur/L&S	
Additional outstanding performance/contribution in the interest of students (details be given by enclosing a separate note along with documentary proofs).	

It is certified that all the information and documentary proofs in support of claim made by me in reference to Exposure/International visit are true/ genuine to the best of my knowledge and no vigilance inquiry or departmental inquiry is pending against me.

Dated:

Place

Signature of applicant

It is certified that the claim made by applicant has been verified from the office record or original documents of the applicant.

Signature of BEEO/Head of Institution

Countersigned by DDEE